

# Regular Meeting of Bethesda Village Council

March 13, 2024

Mayor Robert Flanagan called the meeting to order, Bob also led the Pledge of Allegiance.

## Roll Call

Present: Mayor Robert Flanagan, Jay Van Horn, Ruth Saffell, Jordan Castello, Colby Rinehart, Carol Merritt, Fiscal Officer Ricky Burkhead, Zach Gaston, Administrator Dirk Davis, Solicitor Michael Shaheen

Absent:

## Guest(s)

Stephanie Castello, Chuck Little, Jeanette Lucas, Julie from Belmont County Hoof and Paw

## Reports

The Fiscal Officer E-Mailed Fund Status, Cash Summary by Fund, Fund Ledger, Payroll, Receipt Register & YTD Appropriation status reports to Council Members, Administrator, Fire Chief & Mayor. Carol Merritt made a motion to approve the February meeting minutes, seconded by Ruth Saffell, Ruth Saffell - Yes, Jay Van Horn – Yes, Jordan Castello– Yes, Carol Merritt – Yes, Colby Rinehart – Yes, Zach Gaston - Yes.

## Regular Council Meeting Minutes

Julie from Belmont County Hoof and Paw stated that she is having a fundraiser at the Carnes Center and would like to donate some of the proceeds to Bethesda's Shop with a Cop program. Julie asked if the PD would be able to provide security at the event on May 4<sup>th</sup>. Solicitor Shaheen stated that the police can volunteer time, but not on behalf of the Village of Bethesda.

Fiscal Officer Burkhead presented two quotes from Zac Gust for email services. The regular service is \$3,200 for three years and the advanced threat is \$5,636.08 for three years. Ruth made a motion to purchase the advanced security email service, seconded by Zach Gaston, Ruth Saffell - Yes, Jay Van Horn – Yes, Jordan Castello– Yes, Carol Merritt – Yes, Colby Rinehart – Yes, Zach Gaston - Yes. Rick presented council a letter asking for a donation to the Union Local after prom. Ruth Saffell made a motion to donate the amount that we did last year, seconded by Jordan Castello, Ruth Saffell - Yes, Jay Van Horn – Yes, Jordan Castello– Yes, Carol Merritt – Yes, Colby Rinehart – Yes, Zach Gaston - Yes.

Administrator Dirk Davis presented his monthly report:

- Dave is pleased with the class two operator who is operating the sewer plant.
- Zac removed the city building cameras and Zac is working on the PEP recommendation list.
- Since Dave no longer reports to the EPA, Quality Environmental will have to report to the EPA.
- A grant for \$624,000 was applied for to replace the Lake Street sewer line. Dirk will send a letter to local politicians for help with our issues. The backup plan is to have the village employees install the line.
- The storm drain from Virginia by the playground was installed in the 80's and we cannot find exactly where it is. We hired GPRS to come in and locate the line for \$1,050. Dirk would like to split the bill between General and Street. The street department needs to install a catch basin off of Virginia Street that will run to the lake. The drain line runs under the #2 shelter. Colby made a motion to approve the bill and split with General and Street Funds, seconded by Jordan, Ruth Saffell - Yes, Jay Van Horn – Yes, Jordan Castello– Yes, Carol Merritt – Yes, Colby Rinehart – Yes, Zach Gaston - Yes.
- Dirk is applying for a revolving water supply loan nomination for 2025 to replace the leftover water lines in town that were not replaced in 2015.
- Stephanie Castello gave Dirk a letter about a sewer line backup in her basement and she is asking to be reimbursed for a water heater. Dirk recommended that we replace the water heater for \$589. Ruth made a motion to approve the payment, seconded by Carol, Ruth Saffell - Yes, Jay Van Horn – Yes, Carol Merritt – Yes, Colby Rinehart – Yes, Zach Gaston - Yes.
- The easement for the waterline down the railroad bed says that we need to maintain the right of way to the meter pit. We need to find a tractor with an arm to reach over the bank and clear the path. Dirk has an excavator he would rent the village for \$250 a day which is cheaper than Tricor which is \$500 a day. Dirk is going to check with the state and county to see what equipment they have.

Solicitor Shaheen is working to have Pikes Paving processed and serviced. Dirk asked Parnell to update the estimate for Main Street. Dirk will forward once it is received.

Mayor Bob Flanagan asked Mr. Shaheen about Willow Street towards the park. Bob asked what could be done with the parking situation on the street. Jordan stated that six cars park there. Mr. Shaheen stated that normally the police chief would look at the situation and then provide council with a recommendation and asked council to pass a resolution to stop parking on a certain section of the street. The street committee and police chief will assess the issue.

Police Chief Chris Storm stated that there were 24 traffic stops and 21 citations, two misdemeanor for loose dogs, two sheriff assists, and a warning for dogs in the playground. Chris presented an estimate for four new tires from Joes Tires for \$760. Jordan made a motion to approve and pay out of the General Fund, seconded by Carol, Ruth Saffell - Yes, Jay Van Horn – Yes, Jordan Castello– Yes, Carol Merritt – Yes, Colby Rinehart – Yes, Zach Gaston - Yes.

Jay stated that the fire department received a \$15,000 grant for equipment.

Jordan stated that Woodsfield Savings Bank donated \$0.50 coins for the Easter Egg Hunt.

Motion to pay bills by Jay Van Horn 2nd by Zach Gaston, with a unanimous vote.

Motion to adjourn by Zach Gaston, 2nd by Colby Rinehart, with a unanimous vote.

**The next meeting will be Wednesday April 10<sup>th</sup>, 2024 at 6:30 P.M.**